

Name &amp; Address:



**Can Fin Homes Ltd**  
(Sponsor : CANARA BANK)  
**HOME LOANS + DEPOSITS**  
*Translating Dreams into Reality*

Joint-Holder(s):

Folio No./DP ID/Client ID	No. of Shares held

Dear Member,

**Subject : Can Fin Homes Ltd. E-voting Instructions - 29<sup>th</sup> Annual General Meeting (AGM) - July 20, 2016, J.S.S.Shivarathreshwara Centre Auditorium, 1<sup>st</sup> Main, 8<sup>th</sup> Block, Jayanagar, Bengaluru-560082**

The Notice of the above said AGM, Attendance Slip and Proxy Form, Instructions for e-voting and Annual Report are being sent in electronic mode to all members whose e-mail address are registered with the Company/ RTA and or Depository Participant for communication purpose, unless any member has requested for a hard copy of the same. For members who have not registered their e-mail address/(es), physical copies of all the above stated documents are being sent separately by a permitted mode.

#### Instructions for e-voting

- In compliance with provisions of Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014, substituted by Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide its members, the facility to exercise their right to vote electronically (on resolution proposed to be considered at the 29<sup>th</sup> AGM to be held on Wednesday, the July 20, 2016). The business may be transacted through e-voting services. The Company has engaged the services of the National Securities Depository Limited (NSDL) to provide the e-voting facility. The Notice is displayed on the Company's website viz., <http://www.canfinhomes.com/> and on the website of NSDL viz., [www.nsdl.co.in](http://www.nsdl.co.in)
- The facility for voting through ballot (Poll) paper shall be made available at the AGM and the members attending the meeting who have not cast their vote by remote e-voting shall be able to exercise their right to vote at the meeting through ballot(Poll) paper (physical or electronic).

**Please read the below mentioned instructions before casting your vote:**

These details and instructions form an integral part of the Notice for 29<sup>th</sup> the Annual General Meeting of the Company to be held on July 20, 2016.

#### 3. The process and manner for remote e-voting are as under:

- A. For Members whose email IDs are not registered with the Company/Depository Participants and who have received physical copies of the documents, the following e-voting particulars are provided:

EVEN (Remote e-voting event number)	User ID	Password/PIN

- B. For members whose email IDs are registered with the Company/Depository Participants, the e-voting particulars will be sent by NSDL by e-mail. Open the e-mail and open the PDF file viz; "remote e-voting.pdf" with your Client ID or Folio No. as password. The said PDF file contains your user ID and password/PIN for remote e-voting. Please note that the password is an initial password.
- C. Launch your internet browser and type the following URL: <https://evoting.nsdl.com/>
- D. Click on Shareholder – **Login**
- E. Enter the user ID and password as initial password/PIN provided in step (A)/(B) above. Click Login.
- F. Password change menu will appear. Change the password/PIN with a new password of your choice with minimum 8 digits/characters or combination thereof. Note the new password. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- G. The homepage of remote e-voting will open. Click on remote e-voting: **Active Voting Cycles.**
- H. Select "**REVEN**" (E-Voting Event Number) of "**Can Fin Homes Ltd**".
- I. Now you are ready for remote e-voting as '**Cast Vote**' page opens.

- J. Cast your vote by selecting appropriate option and click on “**Submit**” and also “**Confirm**” when prompted.
- K. Upon confirmation, the message “**Vote cast successfully**” will be displayed.
- L. Once you have voted on the resolution, you will not be allowed to modify your vote.
- M. Institutional Members (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer through e-mail to [canfinscrutinizer@gmail.com](mailto:canfinscrutinizer@gmail.com) with a copy marked to [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in).
4. The remote e-voting facility will be available during the following voting period:

Commencement of e-voting	End of e-voting
<b>July 15, 2016 at 9:00 am</b>	<b>July 19, 2016 at 5:00 pm</b>

During this period members of the Company holding shares either in physical form or in dematerialized form as on the cut-off date i.e., July 13, 2016, may cast their vote by remote e-voting. The remote e-voting module shall be disabled by NSDL for voting thereafter. Once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently.

5. In case of any queries, you may refer the Frequently Asked Questions (FAQs) and remote e-voting user manual for Members available at the 'Downloads' section of [www.evoting.nsdl.com](http://www.evoting.nsdl.com) or call on toll free no.: 1800-222-990.
6. If you are already registered with NSDL for remote e-voting, then you can use your existing user ID and password/PIN for casting your vote. If you forgot your password, you can reset your password by using “Forgot User Details/Password” option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com)
7. You can also update your mobile number and e-mail ID in the user profile details of the folio, which may be used for sending future communication(s).
8. The voting rights of members shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date i.e., July 13, 2016.
9. Any person, who acquires shares of the Company and becomes member of the Company after dispatch of the notice and holding shares as of the cut-off date i.e. July 13, 2016, may obtain the login ID and password by sending a request at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) or [ravi@cctl.co.in](mailto:ravi@cctl.co.in).
10. A member may participate in the AGM even after exercising his right to vote through remote e-voting, but shall not be allowed to vote again at the AGM.
11. A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting as well as voting at the AGM through ballot (poll) paper.
12. Shri Sudhindra K S., Practicing Company Secretary (Membership No. FCS 22599, C.P.No.8190) of M/s S. Kedarnath & Associates, Corporate Law Advisors & Company Secretaries, Bengaluru, has been appointed as the Scrutinizer for providing facility to the members of the Company, to scrutinize the voting and remote e-voting process in a fair and transparent manner.
13. The Chairman shall, at the AGM, at the end of discussion on the resolutions on which voting is to be held, allow voting with the assistance of scrutinizer, by use of “**e-voting**” or “**Ballot Paper**” for all those members who are present at the AGM and have not cast their votes by availing the remote e-voting facility.
14. The Scrutinizer shall, after the conclusion of voting at the AGM, will first count the votes cast at the meeting and thereafter unblock the votes cast through remote e-voting in the presence of at least two witnesses, not in the employment of the Company and shall submit, not later than three days of the conclusion of the AGM, a consolidated scrutinizer's report of the total votes cast in favour or against, if any, to the Chairman or a person authorized by him in writing, who shall countersign the same and declare the result of the voting forthwith.
15. The Results declared along with the report of the Scrutinizer shall be placed on the website of the Company <http://www.canfinhomes.com/> on July 23, 2016 and on the website of NSDL immediately after the declaration of result by the Chairman or a person authorized by him in writing. The results shall also be immediately forwarded to the National Stock Exchange of India Ltd, and BSE Limited, Mumbai.

By order of the Board of Directors  
For Can Fin Homes Limited.

Sd/-  
Veena G Kamath  
Company Secretary

Place: Bengaluru  
Date: 18/05/2016

**CAN FIN HOMES LIMITED**

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