



## Familiarization Program for the Directors During the Financial Year 2023-24

**[Pursuant to Reg.25 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015  
r/w. Schedule IV of Companies Act, 2013]**

Date & Venue of the program	Subject	Conducted by & Duration	Attended by
<b>24/08/2023</b>	An insight into the Circulars/ notifications issued by Statutory/ Regulatory authorities i.e. Securities & Exchange Board of India (SEBI), Ministry of Corporate Affairs (MCA), Reserve Bank of India (RBI) and National Housing Bank (NHB) from January 2023 to July 2023.	-Company Secretary -Chief Compliance Officer  <b>15 Minutes</b>	Directors and KMPs
<b>10/10/2023 to 12/10/2023;</b>  <b>Virtual mode</b>	Preventive Vigilance and Fraud Management	IIBF  <b>3 days</b>	Shri. D R Prabhu, Chief Compliance Officer
<b>20/01/2024</b>	An insight into the Circulars/ notifications issued by Statutory/ Regulatory authorities i.e. Securities & Exchange Board of India (SEBI), Ministry of Corporate Affairs (MCA), Reserve Bank of India (RBI) and National Housing Bank (NHB) during the quarter ended December 2023.	-Company Secretary -Chief Compliance Officer  <b>15 Minutes</b>	Directors and KMPs
<b>02/02/2024 To 03/02/2024</b> <b>Kovalam, Kerala</b>	Shri. Arvind Narayan Yennemadi attended 2-day " <b>Familiarisation Programme for Independent Directors</b> " in Kovalam, Kerala organised by IICA. The programme was designed keeping in mind the unique training requirements and challenges of the changing times.	Indian Institute of Corporate Affairs (IICA) <b>2 days</b>	Shri. Arvind Narayan Yennemadi, Independent Director
<b>20/02/2024</b>	An insight into the Circulars/ notifications issued by Statutory/ Regulatory authorities i.e. Securities & Exchange Board of India (SEBI), Ministry of Corporate Affairs (MCA), Reserve Bank of India (RBI) and National Housing Bank (NHB) for the month of January 2024.	-Company Secretary -Chief Compliance Officer  <b>15 Minutes</b>	Directors and KMPs
<b>07/03/2024</b> <b>New Delhi</b>	Training on Risk Based Supervision of HFCs	National Housing Bank <b>1 day</b>	Shri. D R Prabhu, Chief Compliance Officer
<b>28/03/2024</b> <b>Virtual Mode</b>	A familiarization session on " <b>Principles of BRSR, Climate risk, Social Responsibility and governance Impact on Business</b> " was taken by Shri Shailesh Haribhakti, Chartered and Cost Accountant, and a Certified Internal Auditor, Financial Planner & Fraud Examiner	Shri Shailesh Haribhakti  <b>1.5 Hours</b>	Directors and KMP
<b>01/04/2023 to 31/03/2024</b>	The Company Secretary had participated in Professional Development Programs, structured and unstructured, conducted by the Institute of Company Secretaries of India (ICSI), on various relevant topics.	Institute of Company Secretaries of India (ICSI) <b>20 hours</b>	Shri Nilesh Jain Company Secretary & KMP

All Directors, including Independent Directors, on induction will be appraised of the nature of industry and business model of the Company and the roles, rights, responsibilities in terms of Companies Act and related rules, SEBI LODR Regulations, etc. A Directors' kit containing information about the Company, Memorandum and Articles of Association, Annual Reports for previous 3 years, Investor presentation, Charters of the Board and Board Committees, etc. is handed over to the new directors.

The Independent Directors actively interact with the Company's Senior Executives, internal and statutory auditors, which enables them to get a better understanding of the Company's business model, nature of its activities/operations, organisation structure and facilities.

Apart from the above;

- The Directors are provided with internal policies to enable them to familiarize with the Company's procedures and practices. The Directors are also familiarized about the nature of the industry, business model of the entity, roles, rights, responsibilities of independent directors and any other relevant information, during meetings.
- Periodic presentations are made at the Board and Board Committee Meetings, on business and performance updates of the Company, business strategy and risks involved.
- Presentations on risk profile and risk management of the Company, internal and external audit plans, business and financial performance, updates on compliances, regulatory scenario and regulatory changes which affect/concern the Company, company policies, internal controls, investor relations etc. were made at the various Committee/ Board Meetings of the Company which enabled active participation by the Independent Directors.

Independent Director/s were formal invitees to attend some of the meetings of committees of the Board of the Company of which he/she was not a member, which provided him/her with further opportunity to get familiarised with the Company's operations/activities.

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